

Capabilities Statement

General Overview Project Trailblazers, LLC is a small, woman-owned, minority business, located in Prince William County, Virginia. Project Trailblazers provides project/program management consulting and training services to public and private sectors. Since 2005, Project Trailblazers has worked with clients on strategic initiatives to improve human performance. For more information, visit www.ProjectTrailblazers.com.

The principal has been a project/program management practitioner for over 20 years. For more information, visit <http://www.linkedin.com/in/shirleybuchanan>

Value Proposition Project Trailblazers enables their clients to maximize investments on strategic initiatives by:

- Enabling alignment of project activities to strategic goals of the organization
- Facilitating human development initiatives with proficiency and measurable outcomes
- Employing best practices associated with sound project/program management and quality management approaches

Core Capabilities Project/Program Management Consulting:

- Define project strategy and obtain approval from senior executives
- Establish key performance indicators that align with strategic objectives and are used to measure project performance
- Effectively accomplish project management services by working with individuals and management teams to define and roll out strategic projects and programs
- Engage cross-functional project stakeholders
- Track and monitor project budget, project schedule, risks, issues, and action items
- Establish reporting processes to communicate project performance
- Establish and successfully implement project scope, project plan, communication plan, marketing strategy, and training and awareness strategies
- Effectively collaborate with third-party vendors and suppliers
- Develop and maintain rapport with suppliers, partners, senior executives, and other stakeholders

Core Capabilities, Project Management and Leadership Development Training cont'd

- Evaluate project management training programs to determine compliance with the PMI® PMBOK® Guide
- Establish project management training intended for professional staff on topics related to project management, program management, and leadership, such as:
 - Requirements Management
 - Managing Virtual Teams
 - Project Management and Effective Facilitation
 - Improving Relationships with Project Stakeholders
 - Creative Thinking
 - Critical Thinking
 - Project Scope and Schedule
 - Managing Project Risks
 - Successful Project Management
 - Project Communications Management
 - Project Planning and Scope Management
 - Stakeholder Management
- Effectively develop training services by working with individuals and management teams to strengthen the organization's project/program management and leadership potential

What Sets Us Apart

- Focus on project/program management and leadership development
- Access to experienced project/program management professionals
- Agility of a small business

Classifications

SWaM Certification by the Virginia DBME

NAICS Codes

Primary: 541611
Secondary: 561110, 611430